



**CABINET FOR HEALTH AND FAMILY SERVICES  
DEPARTMENT FOR COMMUNITY BASED SERVICES  
Division of Protection and Permanency  
COA Accredited Agency**

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## Contract Correspondence Transmittal (CCT)

<b>CCT Number:</b> 15-18	<b>Date of Issue:</b> 12-22-15
<b>Issuance:</b> Division of Protection and Permanency, Assistant Director-Christa Bell <i>CBell</i>	
<b>Key Words/Phrases:</b> <b>New format for the Join Hands Together medically complex training, changes to the medically complex training requirements with 922 KAR 1:495, staff training requirements and an upcoming schedule of trainings</b>	
<b>Attachments/Forms:</b> N/A	

The purpose of this transmittal is to inform PCP staff of the new format for the Join Hands Together medically complex training, changes to the medically complex training requirements, and staff training requirements. A schedule of upcoming medically complex trainings is also provided.

### Join Hands Together Format Change

In order to enhance the training of medically complex foster homes the following changes have been made:

- The training will now consist of 12 total hours
- 5.25 hours will be online and a pre-requisite to the in-person training
- 6.75 hours will be in a group setting
- Certification in infant, child and adult CPR and first aid is also required before attendance to the group training
- The new style of training will have fewer participants per class to offer a more hands-on approach
- The new curriculum provides practical experience involving gastrostomy tube maintenance, the placement of tracheostomies, etc., as well as in-person training on documentation
- Please note this training will not take the place of child-specific training

The 5 hours of online prerequisite training must be completed 3 weeks prior to the group training. If the online training is not completed the participant will be removed from the registration. This will allow those on the waiting list to register and complete the online

training before attendance to the group training. Walk-ins will not be able to attend this training.

#### Changes to the Medically Complex Training Requirements

With the adoption of 922 KAR 1:495, the initial and annual medically complex training will consist of 12 hours of training in the medically complex curriculum. In addition, medically complex foster parents must maintain certification in infant, child and adult CPR and first aid and meet all other general training requirements.

#### Staff Training Requirements

A child-placing agency shall create a medically complex foster home only if the child-placing agency has staff who have received medically complex training supervising the home and the agency has a liaison established with the cabinet.

#### Join Hands Together Training Schedule

January 23, 2016 at the Clarion Hotel in Lexington (finalized)

April 29, 2016 at Rough River State Park (tentative)

June 25, 2016 at Lake Cumberland State Park (tentative)

#### Annual Medically Complex Training

March 17-18, 2016 at the Capital Plaza Hotel in Frankfort (tentative)

The trainings will be listed on TRIS for registration 8 weeks prior to the training. For any questions regarding registration please contact Marie Johnson at [Marie.Johnson@EKU.EDU](mailto:Marie.Johnson@EKU.EDU).

If you have any questions regarding this transmittal please contact Christa Bell at [Christa.Bell@ky.gov](mailto:Christa.Bell@ky.gov) or by telephone at (502) 564-6852.