



**CABINET FOR HEALTH AND FAMILY SERVICES
DEPARTMENT FOR COMMUNITY BASED SERVICES
Division of Protection and Permanency
COA Accredited Agency**

Matthew G Bevin
Governor

275 E. Main Street, 3E-A
Frankfort, Kentucky 40621
502-564-6852
502-564-4653 (Fax)
www.chfs.ky.gov

Vickie Yates Brown Glisson
Secretary

Contract Correspondence Transmittal (CCT)

CCT Number: 15-17	Date of Issue: 12-22-15
Issuance: Division of Protection and Permanency, Assistant Director-Christa Bell <i>CBell</i>	
Key Words/Phrases: Training schedule for the Reasonable and Prudent Parent Standard; overview training on regulation changes to KAR 922 1:310 and the addition of 1:495; use of the DPP-113 individualized training request form	
Attachments/Forms: DPP-113 Request for Applicant or Adult Household Member to Attend Individualized Training form	

The purpose of this transmittal is to advise PCC/PCP staff of upcoming trainings to be provided on Public Law 113.183, Preventing Sex Trafficking and Strengthening Families Act, the Reasonable and Prudent Parent Standard (RPPS), regulation changes to 922 KAR 1:310 and the addition of 922 KAR 1:495. This transmittal is also to provide information on utilization of the DPP-113 form, Request for Applicant or Adult Household Member to Attend Individualized Training form.

RPPS Training Schedule

- 01/22/16 9:00 am to 4:00 pm in Bowling Green
- 02/12/16 9:00 am to 4:00 pm at Northern Kentucky University
- 02/16/16 9:00 am to 4:00 pm in Richmond
- 02/18/16 9:00 am to 4:00 pm in Louisville
- 03/11/16 9:00 am to 4:00 pm in Pikeville
- 03/22/16 9:00 am to 4:00 pm in Paducah
- 04/14/16 9:00 am to 4:00 pm in Elizabethtown
- 04/28/16 9:00 am to 4:00 pm in London
- 05/12/16 9:00 am to 4:00 pm in Louisville



Regulation Changes Training Schedule

01/21/16 1:00 pm to 4:00 pm in Bowling Green
02/11/16 1:00 pm to 4:00 pm at Northern Kentucky University
02/17/16 9:00 am to 12:00 pm in Richmond
02/19/16 9:00 am to 12:00 pm in Louisville
03/10/16 1:00 pm to 4:00 pm in Pikeville
03/21/16 1:00 pm to 4:00 pm in Paducah
04/15/16 9:00 am to 12:00 pm in Elizabethtown
04/29/16 9:00 am to 12:00 pm in London
05/13/16 1:00 pm to 4:00 pm in Louisville

Training site location information will be provided by ECU Training Specialist, Marie Johnson, as soon as they are available.

Request for Applicant or Adult Household Member to Attend Individualized Training form

Per regulation effective 11/18/15, KAR 922 1:495 shall be completed in a group setting by each adult who resides in the household and may provide routine care to a child in the custody of the Cabinet. Justification to provide training other than in a group setting shall include the following:

1. Include the circumstance, which prevents the foster or adoptive parent training from occurring in a group setting.
2. Be documented utilizing the DPP-113, Request for Applicant or Adult Household Member to Attend Individualized Training. See attached.
3. A justification shall be placed in the foster or adoptive parent's case file.
4. An applicant shall not receive more than eight (8) hours of individualized training in a twenty-four (24) hour period.

If you have any questions regarding this transmittal please contact Christa Bell at Christa.Bell@ky.gov or by telephone at (502) 564-6852.