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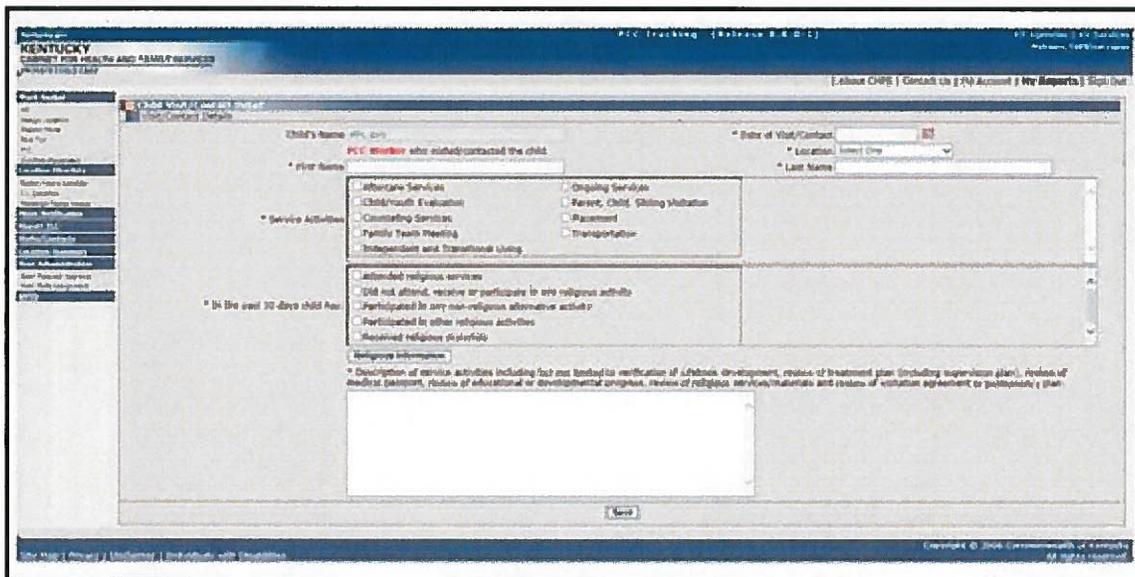
Contract Correspondence Transmittal (CCT)

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Key Words/Phrases: i-twist updates to PCC tracking screens	
Attachments/Forms: DPP-1294 Rehabilitative Services Monthly Progress Report DPP-1294 Instructions for Completion DPP-1294 Example	

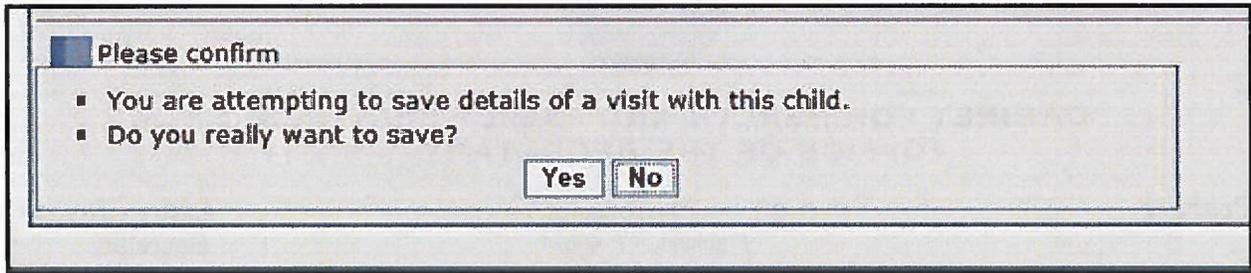
The purpose of this transmittal is to update PCC staff of changes that have taken place to the DPP-1294 Rehabilitative Services Monthly Progress Report and related forms. Recent changes to the PCC screens in i-twist have prompted updates to the form. The updated document is located on the SOP manual forms browser. Please begin using the updated form immediately, as the new values coincide with the twist changes.

The following is additional information related to using the updated screens:

- The "Service Activities" panel is multi-select and allows the user to select one activity or multiple activities. All the fields are mandatory and must be completed before the contact can be saved:



- When the "Save" button is selected on the screen shot above, the PCC user receives the following message:



- Once the user selects "Yes" they will receive a message stating that the data was saved successfully. Once the contact was saved successfully, it is imported into i-twist as a finalized contact.

If you have any questions regarding this transmittal, please contact Tina Webb at tina.webb@ky.gov or by telephone at (502) 564-6852.