



**CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF THE SECRETARY**

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**Contract Correspondence Transmittal (CCT)**

<b>CCT Number:</b> 14-06	<b>Date of Issue:</b> July 7, 2014
<b>Division/Branch:</b> Protection and Permanency	
<b>Key Words/Phrases:</b> Information needed from private child caring agencies regarding Religious Affiliation	

Dear PCC/PCP Provider,

This CCT is to notify all private child caring agencies that DCBS must gather information on religious affiliation. Prior to placing any child at a child-caring facility, or prior to placing a child in a foster home, DCBS staff are responsible for informing the child and parent/guardian about a PCC agency's or foster home's religious affiliation as a requirement of recent settlement agreement.

As referenced in CCT-13-09 & 14-05, religious affiliation is entered by your agencies for private child placing agency foster homes into the PCC Tracking system. Religious affiliation for child-caring facilities however, will be entered by central office staff.

Please provide the religious affiliation of your agency to me via email at Tina.Webb@ky.gov <sup>tw</sup> by July 31, 2014.

Your assistance is greatly appreciated. Please direct any questions to Jennie Willson at (502) 564-6852.