



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF THE SECRETARY**

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Contract Correspondence Transmittal (CCT)

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While the process has been in place for several years, this CCT is being sent out to provide formal communication to providers regarding agency and facility site visits.

As you know, periodically a team from central office, made up of multiple DCBS branches and consultants, travels to agency campuses. Please note this is not a licensure inspection like those conducted by the Office of Inspector General. These visits are designed to: provide an opportunity for central office staff to learn about new programs; observe program implementation and quality assurance mechanisms; and to offer technical assistance as needed.

Team members typically review children’s files, tour new facilities, and talk to treatment staff. Team members can include agency trainers, children’s review program staff, foster care managers and director’s office analysts.

Thank you for continuing to provide quality services to children in Kentucky’s foster care system. I appreciate your collaboration as we strive to provide the highest quality services to our out of home care population. Any questions or comments regarding this CCT should be submitted to lea.taylor@ky.gov.