**Contract Correspondence Transmittal (CCT)**

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| **CCT Number:** 12-02 | **Date of Issue:** January 27, 2012 |
| **Division/Branch:** Protection and Permanency | |
| **Key Words/Phrases:** Pediatric Abusive Head Trauma Training | |

Dear PCP Provider,

In 2010 the Kentucky General Assembly passed House Bill 285 requiring foster parents to receive 1.5 hour training in pediatric abusive head trauma (PAHT). The initial training for all foster parents is to be completed by December 31, 2013. Thereafter, foster parents are to attend a training once every five (5) years. Although House Bill 285 requires foster parents who care for a child under the age of five (5) to have this training, the Cabinet anticipates this training will be provided for all foster parents.

The Cabinet is sponsoring a PAHT train-the-trainer (TOT) for staff of the private child placing agencies. This training will enable the individual to provide this training for foster parents within the private agencies. **PLEASE NOTE: An individual providing PAHT training to foster parents must attend this Cabinet approved TOT prior to providing this to foster parents.**

Due to the medical nature of the topic, it is requested that the individuals attending the TOT have a medical background. Please submit the following:

1. Name
2. Address
3. Phone
4. Agency sponsoring
5. Email contact information
6. Type of medical background

We are suggesting that each child placing agency send two (2) individuals to the TOT. Please submit this information to [Debbie.acker@ky.gov](mailto:Debbie.acker@ky.gov) by February 17, 2012. The TOT session has been scheduled for March 15, 2012. Time and location will be sent to the individuals attending once names have been submitted.

If you have any questions or need assistance, please contact Debbie Acker at 502-564-6852 ext. 4499 or via email.

Sincerely,

Michael Cheek

Director

MC:DA:cm